



Kittson County Highway Department

401 2nd Street S.W.
Hallock, MN 56728
Phone: (218) 843-2686

Fee Must be Submitted With Permit Prior to Work

RIGHT-OF-WAY PERMIT – MUNICIPAL

MUNICIPAL DRAINAGE, DITCH, CULVERT OR DRIVEWAY WORK WITHIN HIGHWAY ROW

Name of Applicant _____ Cell # _____

Applicant's Address _____

Email Address _____

Work to be Done: *(select all that apply)* Road No.: _____

Water Line	Sanitary Sewer	Storm Sewer	
Remove Bit Roadway	Remove Sidewalk	Remove Curb & Gutter	Remove Driveway
New Bit	New Sidewalk	New Curb & Gutter	New Driveway
Clean Ditch	*Install New Culvert	Lengthen Culvert	Culvert Size _____

***Installing new culverts or lowering culverts not allowed without Watershed Permit**

Include plan sheets, profiles, pipe diameter and etc. for the Engineer's review

Location: City _____ Street Name _____ Block _____ Lot _____

Description of Work to be Done _____

Culvert Location _____

Ditch Cleaning Beginning Point _____

Ditch Cleaning Ending Point _____

ANTICIPATED START DATE: _____ **COMPLETION DATE:** _____

LANDOWNER AGREES TO CALL GOPHER STATE ONE _____ (initial)

I, We, the undersigned, herewith accept the terms and conditions of the permit, special provisions as attached hereto of the Kittson County Highway Department and agree to fully comply therewith to the satisfaction of the Kittson County Highway Department. In the event of a road improvement project, I also understand the road authority will not be responsible for repairs to or moving the above-described work.

Date _____ Signature _____

AUTHORIZATION OF PERMIT

Permit No. _____

In consideration of the applicant's agreement to comply in all respects with the regulation of the Kittson County Highway Department covering such operations, permission is hereby granted for work to be done as described in the above permit, said work to be done in accordance with the attached special provisions.

It is expressly understood that this permit is conditioned upon replacement or restoration of the County Highway Right-of-Way to its original or to a satisfactory condition.

Date _____ County Engineer _____

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SPECIAL PROVISIONS**

All work shall be accomplished in a workmanship like manner.

All work shall be accomplished without expense to Kittson County.

The Applicant will be responsible for notifying the utility companies within close proximity of approved work are before commencing work.

GOPHER STATE ONE CALL

1-800-252-1166

OR

<http://www.gopherstateonecall.org/>

Where the character or condition of the work creates a hazard to the public, the applicant agrees to maintain sufficient warning signs to alert the public. Any traffic control required shall be the responsibility of the applicant at their expense.

If there is any damage to the county’s road due to the applicant’s work, the cross section and condition of the road will be returned to its original state at the applicant’s expense. A copy of the existing typical section (if available) is available at the Highway Department and shall be used by the applicant to return the roadway to its original construction.

Completion of work includes any and all cleanup measures. Any unused or waster material excavated must be disposed of properly outside of Kittson County Right-of-Way or as directed by Kittson County. Are of work shall be cleared of garbage. Pavements shall be swept of gravel/dirt residue.

The Kittson County Highway department shall be notified when all work permitted by this application has been completed and until work ahs been approved, the applicant is still liable for said condition of their work.

This permit expires 12 months after the date of authorization or may be renewed.

ADDITIONAL COMMENTS
